



MEDFORD TOWNSHIP

DIVISION OF FIRE

1 Firehouse Lane • Medford • NJ 08055
 Emergency 9-1-1 Non Emergency 609-953-3291 Fax 609-654-1069

EMERGENCY LIGHT AND EXIT SIGN TEST FORM

IN ACCORDANCE WITH N.J.A.C. 5:70-3, 604.3.1.1

Required emergency lighting systems, including exit signs, shall be tested for proper operation for a minimum of 30 SECONDS every month on regular and standby power. An annual test shall be conducted for at least ONE hour on regular and standby power. It is necessary to ensure exit signs are fully illuminated on regular and standby power. Emergency lighting, including discharge lights outside exit doors, must be examined to ensure bulbs are functional and batteries (if applicable) still are capable of powering the fixture. Equipment shall function properly for the duration of these tests.

Facility Name: _____

Address: _____

TESTS FOR THE YEAR _____

MONTHLY TEST RECORD OF ALL EQUIPMENT – 30 second duration

Date of test:	Who tested?	Number needing repair:	Repairs made:
Jan			
Feb			
Mar			
Apr			
May			
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			

ANNUAL TEST RECORD OF ALL EQUIPMENT – 60 Minute Duration

Date of test:	Who tested?	Number needing repair:	Repairs made:

POST BY MAIN ELECTRICAL PANEL