



# Medford Township

## Department of Fire & EMS

1 Firehouse Lane • Medford, NJ 08055

Administration: (609) 953-3291 • Emergencies: 9-1-1

Web Site: [www.medfordfire.org](http://www.medfordfire.org)



Required emergency lighting systems, including exit signs, shall be tested for proper operation for a minimum of 30 SECONDS every month on regular and standby power. An annual test shall be conducted for at least ONE hour on regular and standby power. It is necessary to ensure exit signs are fully illuminated on regular and standby power. Emergency lighting, including discharge lights outside exit doors, must be examined to ensure bulbs are functional and batteries (if applicable) still are capable of powering the fixture. Equipment shall function properly for the duration of these tests.

Facility Name: \_\_\_\_\_

Address: \_\_\_\_\_

TESTS FOR THE YEAR \_\_\_\_\_

### MONTHLY TEST RECORD OF ALL EQUIPMENT– 30 second duration

Date of test	Who tested?	Number needing repair	Repairs made
Jan			
Feb			
Mar			
Apr			
May			
Jun			
July			
Aug			
Sep			
Oct			
Nov			
Dec			

### Yearly TEST RECORD OF ALL EQUIPMENT– 60 minute duration

Date of test	Who tested?	Number needing repair	Repairs made

**POST BY MAIN ELECTRICAL PANEL**